

Engl 111.02
Expository Writing (HIST)

Fall 2018

Instructor: Leila Braverman

Office: TB 521

Class hours: Tuesday 11am-1pm & Thursday 1pm-2pm

Office hours: T& Th & by appointment

Email: leila.braverman@boun.edu.tr

<<<<Conference meetings to discuss your work will be scheduled throughout the semester. The sign ups for these meetings will be in-class.

<<<<<You are responsible for checking your email/class website daily for updated course information.

Course Objective

Welcome to ENGL 111. The main objective of this course is to improve your academic writing. By the end of this course you will be able to write structurally sound essays, with strong use of sources, conduct preliminary library research, and create a clearly organized research paper. You will not only produce written work but will also be able to critically analyze the works of both professional writers and your peers.

While the writing in this course will be subject to certain requirements, this course is not simply a measure of your writing in terms of “correct” or “incorrect”. The goal is the improvement and development of your ability to communicate the creation of knowledge through comprehension and debate of academic texts and creative works. In the analysis of these texts, you will have the opportunity to discover and use critical thought. Critical inquiry assignments are foundational to all of the work you will do at BU and beyond.

Among others, these skills should include:

- Developing a process based approach to academic writing.
- Acquiring a basic knowledge and ability to use CMS documentation and in-text citation.
- Learning to organize and express ideas in a manner appropriate to audience and purpose.
- Becoming familiar with strategies for different kinds of writing.
- Being introduced to and beginning to accurately use summary, paraphrase & quotation.
- Writing formal papers using basic word processing and proper formatting.
- Understanding the importance of grammatical accuracy.
- Being introduced to and beginning to accurately use academic vocabulary.

Course Grades

Prep work (summary and compare-contrast paragraphs (15%))

Essay 1: 20%

Essay 2: 20%

Essay 3: 25%

Class participation (in-class discussion and exercises, conferences, writing activities, online discussions): 10%.

Attendance: 10%

Revision Policy

Revision is where true writing begins. All major writing assignments in this course (and in your life) will require revision. Revision demands that you to review your own work, both individually and with instructor feedback, to understand the strengths of your writing and the opportunities to improve and change your ideas based on what you have learned. It also gives you the opportunity to explore how you can better communicate the knowledge that you have attained. Editing is an element of revision. Correcting structural problems in your writing is important but you should look closely at your thoughts and revise your original draft in both format and in the way your ideas are being presented. You are expected to create a stronger written work with your revised draft. On essays, you will receive an initial grade on your first draft and, depending on your effort, your final grade for the assignment may increase or decrease.

Notice for the research paper, the grade for revision a higher percentage than the initial draft. Remember that revision should not be limited simply to instructor feedback. You should also look closely at and think deeply about your work and make final revisions based on your assessment of what was written well and what needs clarification or what might be removed entirely. It is not an easy process for any writer, but it is a vital part of academic writing.

Policy on Plagiarism

Plagiarizing is a serious academic offense. It disrespects the work of another author and it damages your reputation and your ability to think and create as an individual. A plagiarized paper will get you an F on that paper and will likely be reported to the university disciplinary committee. For more information on plagiarism, see the “About Plagiarism” entry by BU’s Department of Western Languages and Literatures (<http://bit.ly/1oiOOam>), as posted by BU’s Department of Philosophy.

Policy on Electronic Submissions

Most assignments for this course - with the exception of revisions and in-class assignments - will likely be submitted electronically. You are responsible your files and uploading them correctly and in the proper format.

If a submitted file cannot be opened or read, the assignment will be considered missing and a late file may not be accepted.

A proactive way to ensure this does not happen is to work well ahead of your deadlines and catch errors before they become an issue. Submitting a file 10 minutes before a 12am deadline often leads to sloppy or lost work and a terrible night’s sleep.

Attendance Policy: (10% of final grade)

Attendance is an incredibly important element of our course. Moodle and the syllabus are a guide for you to know what to expect every week, however, actual learning takes place within the classroom and your presence is a part of that. Your current attendance grade will be updated **on Mondays** throughout the

semester and can be accessed via our class website. You **must** attend **75%** of all classes in order to turn in your research paper.

Any student who is absent without medical excuse for over nine course hours, will be officially excused from the course and will receive a failing grade. The nine course hours are not per class, but per class hour. You will receive an email warning of your attendance situation when you are at your *eighth* unexcused hour.

Only medical absences can be excused. If you do have a medical issue, you should contact me before the start of class to explain, and if that is not possible, you must be in contact within 24 hours to request an excused absence. Medical absences will require accompanying documentation.

Note: Students are expected to be in the classroom at the start of class time. After 5 minutes, the attendance log will be closed and students will be marked absent. Excessive tardiness to class may be counted as an absence.

Participation: (10% of final grade)

Participating in class is more than simply attending class. You are expected to join class prepared and ready to contribute to discussions and activities. A number of in-class assignments will be given throughout the course to improve your writing skills. Class discussions/conferences/online discussions will also count towards your participation grade.

Conferences: We will have one-on-one writing conferences during the semester. Your responsibility at these conferences is to come on-time and prepared. You should review your paper and think about the revisions you are planning to make. Prepare a list of questions prior to our meeting and clarify any issues you have with the assignment. If you fail to ask a question, it is very easy for me to fail to answer it.

Policy on Electronic Devices

Constant distractions of Facebook checking, Whats-apping and Insta-gramming can place anyone virtually elsewhere. For the 3 hours of class-time we have every week, cell phones should be turned on silent and put away prior to the start of class.

Note: If you have an emergency situation that requires you to check your phone during class, please inform me ahead of time.

Laptops are permitted but must be used for class only.

Policy on Late Assignments

Late work is generally not accepted. However, students in this course will be given two (2) one-day extensions that they may use throughout the semester. You must check with me via email twenty-four-hours before using the extension and only one extension may not be used per assignment.

Note: Emergencies can and do happen, however, if you are perpetually late in turning in assignments, you run the very real risk of not passing this course.

Email Correspondence

Aside from office hours, email is the most effective means of communication in this course. During weekdays, I will try to respond within 24-hours. Over the weekend, the response time may vary. Please

do not leave important questions to last-minute email conversations as it may cause a lot of undue stress spent waiting on a response that could come too late to be of help.

Office Hours

My office hours are held specifically for students (for you!). Office hours allow you a chance to meet with me privately about your work and ask questions about the course or assignments. Please come visit during office hours to discuss your writing, any readings or just to brainstorm on an assignment. I welcome the opportunity to meet with you. I will be **in my office** (TB 521) on Tuesday 3:30-4:30pm and Thursday 3:00-4:00pm. To make an appointment outside of normal office hours, please email at least twenty-four-hours ahead. I usually cannot honor same-day appointment requests.

Note: During conference weeks, I cannot hold office hours. I am available for any questions via email.

Accommodations for students with disabilities

Please inform me if you have a disability or other condition that might require some modification of any of these course procedures. You may contact me after class, during office hours or via email and we can discuss the resources available to you.

Essays: (40% of final grade)

Two papers with some in-class writing components will be assigned. This will aid you in improving your writing speed and focus and learn to use and contextualize quotations.

Research Paper: (25% of final grade)

This paper will be 3-5 pages in length. You will write an extended outline (5%) and two drafts. The first draft will be graded (10%) and returned to you. You will then use that feedback to write final draft (15%).

Week 6 October 24th T	In-class writing		Essay 2 (15%) Analyzing a Primary Source: Speech
October 26th Th		Readings: Marius & Page “Avoiding Plagiarism” pp 23-29	
Week 7 October 31st T	Self-reflection & transfer skills		Self-assessment (5%)
November 2nd Th	Recap (thesis, topic sentences and coherent paragraphs)		
Week 8 November 7th M	Introduction to texts and potential research question	Readings: Marius & Page “Gathering Information” pp. 56-63 and “Initial Inquiries” pp 63-70	
November 9th Th		Article - David Blight	
Week 9 November 14th T	Library search Evaluating sources	Rampolla “Evaluating sources” pp. 12-23 Rampolla “Moving from topic to research question” pp 83-89.	
November 16th Th			In-class: Research question/ preliminary thesis due
Week 10 November 21st T	Introductions and conclusions	Blight Furay & Salevouris “Writing the Research paper” pp 205-210 and Rampolla “Drafting an introduction” pp. 61-64	In-class brainstorming work: Controlling your camera III (An additional source by class time)
November 23rd Th		Reading: Marius & Page “Outline and Style/Formatting” p. 210-223.	Extended outline due by Sunday midnight
Week 11 November 28th T	Conferencing/Peer Review Talk about writing issues in general and extended outline		
November 30th Th			Draft 1 of research project due on turnitin.com on Sunday by midnight
Week 12 December 5th T		Read Draft 1 and Draft 2 of sample papers.	In class discussion of sample revised papers.

December 7th Th	Revising (tutorials) Writing Mechanics: Document design	Reading: Hacker and Sommers "Document design" 571-576	
Week 13 December 12th T	Revising	Readings: Rampolla "Revising for content and organization" pp. 69-70, and Marius and Page "Student Samples" pp 173-187 Rampolla: "Editing for style and grammar" pp. 71-81	Research paper returned with extensive feedback Bring revising questions/alternatives to class In class peer review: Bring a hard copy of your research paper to class
December 14th Th	Revising	Bring revising questions/options to class	Reverse outline (peer review)
Week 14 December 18th T	Final draft		Three-page essay final draft due on turnitin.com Friday by 5:00 pm.